

2. Election of Officers (Chair and Vice Chair)

Chris Akagbosu said that according to the By-Laws, elections are held in March for the Chair and Vice Chair positions. He thanked the SWG Members for allowing him to serve as Chair. Also that he believed much had been accomplished during his tenure as chair, but that he did not want to be re-nominated as Chair of the SWG. He opened up the floor for nominations for the Chair position. David Frank nominated Shelley Eichner for the position of Chair. Larry Schuster seconded the motion, and Gerald Ferguson moved to close the nominations. The motion passed unanimously. Shelley Eichner accepted the position of Chair of the SWG for the 2009-10 year. At this point, Mr. Akagbosu turned the meeting over to Chair Eichner. Chair Eichner opened nominations for the Vice Chair position. Reagan Yarbrough nominated Gerald Ferguson for the position of Vice Chair. Larry Schuster seconded the nomination and nominations were closed. The motion passed unanimously.

3. Addition(s) to the March 6, 2009 Agenda

Chair Eichner asked if there were any additions to the March 6, 2009 agenda. Heather Cunniff said that a number of Cities have moved to a four-day work week, and she asked about the possibility of changing the Friday SWG meeting dates to another day of the week. Brief discussions followed. Larry Schuster made a motion to change the SWG meetings from the first Friday of each quarter, to the first Thursday of each quarter. David Frank seconded the motion, and the motion passed unanimously. It was suggested that a bigger, cooler meeting room be made available for subsequent SWG meetings. Glenn Amoruso said he would inquire as to alternate meeting rooms. Chair Eichner offered the conference room at her office at Port Everglades as an alternate meeting place.

Chris Akagbosu asked that Pre-Application Meetings for large scale Land Use Plan Amendments be added to the agenda under New Business, 7.1. There were no objections.

4. Approval of Minutes - December 5, 2008

Larry Schuster made a motion to approve the minutes of the December 5, 2008 meeting. Matt Wood seconded the motion, and the motion passed unanimously.

5. Subcommittee Reports

There were no Subcommittee Reports.

6. Old Business

6.1 Feedback from the January 7, 2009 Oversight Committee Meeting

6.1.1 2008 Annual Report on the Implementation of the Amended ILA

Mr. Akagbosu gave feedback from the January 7, 2009 Oversight Committee Meeting regarding the 2008 Annual Report on the Implementation of the Amended Interlocal Agreement (ILA). He said that the Oversight Committee had no issues with the Report

nor made any changes. He advised that the Report would be voted on at the April 2009 Oversight Committee Meeting for issuance to the Signatories of the Amended ILA and the general public. He said that the only thing mentioned in regard to the Report was that the Oversight Committee Members directed that a letter signed by the Chair be sent to Lazy Lake Village requesting that they should either file for an exemption or sign the Amended ILA. Mr. Akagbosu said that a letter was sent, and Lazy Lake Village has filed an exemption application with the Department of Community Affairs (DCA).

6.1.2 Mid-Year Status Report Regarding Compliance with Issues Needing Resolution in the 2008 Annual Report

Mr. Akagbosu advised that a mid-year status report to address issues needing resolution in the Annual Report was proposed by Oversight Committee Member Joy Cooper at the meeting. Additionally, that the Oversight Committee Members agreed with development of the report. The basis of the report will be to indicate if the issues needing resolution have been addressed or if a mechanism has been put in place to address the issues. Therefore, the SWG will need to give feedback to the Oversight Committee. Discussions followed. Chair Eichner suggested that for the next SWG meeting, the issues of non-compliance in the Annual Report could be updated to give a mid-year report. She was reminded that the next SWG meeting is not until June 2009, and that the Oversight Committee meets in July 2009, which would only leave one month to prepare the mid-year status report. Brief discussions followed, and it was decided that Chair Eichner and Mr. Akagbosu would meet to address the concept of the report.

6.1.3 Checklist Regarding Timeframes to Comply with Amended ILA Deadlines

Mr. Akagbosu said that the Oversight Committee discussed that some of the Municipalities may not know the timeframes involved in complying with the Amended ILA deadlines, and suggested that a checklist be provided to all entities. Chair Eichner said that at the January 2009 Oversight Committee meeting, the Report showed that only four of the Municipalities in Broward County had submitted information to the School District, and the Oversight Committee Members were under the impression that the other Municipalities have ignored the School District when, in fact, they had nothing to report. Mr. Akagbosu said that his understanding of the checklist was that some Cities are not complying because they do not know the timeframes for compliance, and that if a checklist of dates was provided, it would remind the Municipalities of those timeframes. Discussions followed regarding map amendments, residential site plans and timeframes. It was concluded that Chair Eichner and Mr. Akagbosu would meet to review the ILA and address the concept of the checklist.

6.1.4 Mechanism to Address Amended ILA Issues

Mr. Akagbosu talked about the anomalies that were discussed at the last Oversight Committee meeting. He said that the Interpretation Document provided in the back-up materials will be finalized at the April 2009 Oversight Committee meeting. Brief

discussions followed regarding the Interpretation Document, and Mr. Akagbosu said that the SWG is an advisory group to the Oversight Committee. He advised that the Interpretation Document had been prepared at the request of the Oversight Committee.

Mr. Ferguson suggested that there were some minor grammatical errors on page 1 under Number 3, Issue. Brief discussions followed regarding the Oversight Committee's recommendation of Number 3 of the document which pertains to the rounding issue and the fact that the issue had been strongly voted against by the SWG Members. Mr. Akagbosu said that was why the material is called an Interpretation Document and that it is a reflection of the Oversight Committee's recommendation. Brief discussions followed regarding the Oversight Committee's authority. Mr. Akagbosu suggested that the SWG members should attend the Oversight Committee meetings to address these matters directly when they come up for discussion. He also stated that Chair Eichner, as the Ex-Officio Member, will be the bridge between the SWG and the Oversight Committee and will provide clarification as needed. Discussions followed regarding the Oversight Committee's interpretation of the rounding issue and the letter the Committee sent to each Municipality regarding the issue. Discussions also followed regarding clear differences between an interpretation versus something in the ILA which is depicted in black and white, such as Issue Number 2 regarding Municipalities providing data to the School District for residential developments no later than fifteen days after final approval of the application. Mr. Akagbosu said that the charge from the Oversight Committee has been to have the SWG review and make recommendations and report back to them.

Brief discussions followed, and David Frank made a motion that Numbers 1 and 2 of the Interpretation Document are not subject to interpretation and should be removed from the Document. Matt Wood seconded the motion. Discussions continued, and David Frank amended his motion to include Numbers 1, 2, 4 and 5. Matt Wood seconded the amended motion. After brief discussions, the SWG Members agreed that Number 3 is an interpretation issue, but they do not agree with the Oversight Committee's interpretations. After brief discussions, Mr. Akagbosu reiterated that it would be very helpful if the SWG Members attend the Oversight Committee meetings to speak on these issues when they come up. Discussions followed on whether the SWG Members would be allowed to speak at the Oversight Committee meetings. David Frank amended his motion to remove Numbers 1, 2, 4 and 5 from the Document, that item Number 3 be included, but that the SWG continues to disagree with the Oversight Committee's interpretations regarding the rounding issue. Matt Wood seconded the amended motion. Discussions followed regarding the Interpretation Document, the implementation of the ILA and amendment of the ILA. David Frank withdrew his motion and made a motion to accept the Interpretation Document for informational purposes only. Larry Schuster seconded the motion. It was decided that no action was necessary.

6.2 Development Quarterly Reports

Mr. Akagbosu talked about the development quarterly report forms. He said that some Cities have not been providing the reports to the School District. He advised that the forms are

available on the School District Web Site. Brief discussions regarding compliance followed, and it was suggested that School District staff E-mail the report forms or the web address at the end of the quarter and ask the Municipalities to provide the information to the District within two weeks of the subsequent month, even if there has been no activity. It was also suggested that School District staff add a "no activity" box to the forms. School District staff agreed to add a "no activity" box to the forms and to notify the Municipalities at the end of each quarter that the report for the ending quarter is due. Upon such notice, the Municipalities must provide the reports within two weeks of the notice to the District. Discussions followed regarding the forms and processes.

6.3 By-Laws: Staff Working Group Ex-Officio Membership on the Oversight Committee

Mr. Akagbosu said that appointment of the SWG Ex-Officio Member of the Oversight Committee should be addressed in the SWG By-Laws. He provided draft language to the SWG. Discussions followed regarding adding language to the By-Laws, where the language should be added and term limits. Matt Wood made a motion to have the Ex-Officio Member serve a one-year term to be consistent with the other SWG Officers. Larry Schuster seconded the motion, and the motion passed unanimously.

Brief discussions followed, and Larry Schuster made a motion to add the Ex-Officio Officer to Article IV under Officers and Ex-Officio Officer. Develop a Section 2 and make the current Section 2, Section 3, which the new Section 2 would be to add an Ex-Officio Officer using the language we had under the amendments except to add a sentence about the two-year term, and the two-year term shall be covered by the now Section 4 which was formally Section 3 also called Terms. Knowing what the intention of Larry Schuster's motion was, there was a general consensus to incorporate the language presented into the Officers Section of the By-Laws, and that a formal vote would be taken at the June 4, 2009 SWG meeting.

6.4 Subsection 9.2 - Collocation and Shared Use: List of Planned Local Government Public Facilities

Mr. Akagbosu talked about collocation and shared use and said that if a City is proposing to build a public facility, the information should be provided to the School District for collocation and shared use purposes.

7. New Business

7.1 Pre-application meetings for large scale amendments

Mr. Akagbosu advised that policy in Broward County Planning Council (BCPC) future land use plan requires that pre-application meetings take place when Municipalities proposed large scale amendments. The intent is for the initiating Municipality in coordination with the Planning Council and the School District to invite the adjacent Municipalities to discuss the residential units proposed in the current large scale amendment application cumulatively with others that may be proposed by adjacent Municipalities to determine the impact to schools. He requested that if adjacent Municipalities do not plan on attending the pre-application meetings, and do not have any amendments on the horizon, they should E-mail that position

to the School District. Brief discussions followed regarding large scale amendments with no additional school impact.

8. Next Staff Working Group Meeting

8.1 June 5, 2009 (Regularly Scheduled Quarterly Meeting)

Chair Eichner advised that the next SWG meeting would be held on Thursday, June 4, 2009, and that the meeting venue would be determined at a later date.

Glenn Amoruso said that he has updated the Public School Facilities Element (PSFE) and the draft PSFE is scheduled for County Commission formal action on March 24, 2009. Additionally, that all of the PSFE data and analysis is on the County Website.

9. Adjourn

Jim Hickey made a motion to adjourn the meeting. David Frank seconded the motion, and the meeting was adjourned at 11:00 a.m.

Respectfully submitted by:



Linda Houchins, Recording Secretary



Shelley Eichner, Chair